



An introduction to our Online Payment Service

What does ParentPay do?

- Enables you to pay for all chargeable items in school including dinner money, snacks, trips, etc.
- Offers a highly secure card payment facilities
- Provides an online view of your balance (e.g. dinner money)
- Allows the merging of accounts if you have more than one child at school
- Shows you all items available for payment relevant to each of your children
- Allows for you to continue to pay as you did before
- Emails a receipt of every card payment, and online records of card, cash or cheque payment.
- Gives you a history of all the payment you have made

How does ParentPay help Parents?

- Gives you the freedom to make payments to school whenever and wherever you like
- Provides peace of mind that your payment has been made safely and securely
- Helps with budgeting; card payments are immediate
- Payments for some trips can be made by instalments
- ParentPay is quick and easy to use

How do I get started?

We will send you an activation letter to enable you to setup your ParentPay account. The activation letter will contain a personal activation username and password to enable you to login to ParentPay. During the activation process you will be guided through changing your username and password to something more memorable.

How does ParentPay help our school?

- Card payments do not bounce
- Reduces paper 'waste'
- Allows for easy and quick refunds to be made back to the payment card
- Keeps accurate records of payments made to every service for every child

What support is available?

- There is online help available within your online account
- You are welcome to contact school for help if you have difficulties.