

9th June 2017

Dear Parent/Carer

We are looking forward to continuing our work with you on improving The Albion for your children.

It is important for us to work together to prepare your children for their adult lives. To achieve this we would like to work with you on improving:-

- Being on time
- Wearing full school uniform
- Wearing black school shoes, not trainers
- Having the correct equipment, including a school bag, planner, pens, pencils and a ruler

When your child is in school, they will be expected to learn and behave. To make sure this happens, a behaviour system is in place. If any child is disturbing either the teaching or learning in the classroom, they will be removed to the Behaviour Room. If your child is taken to the Behaviour Room you will receive a text explaining this. It is important you keep us updated with any changes to your mobile phone number. If you wish to discuss any concerns with a member of staff please phone the school to make an appointment.

If your child is withdrawn twice in a day or three times in a week, they will be in the Behaviour Room for a full day. If they spend two full days in the Behaviour Room they will receive a Fixed Term Exclusion. You will be informed if this happens.

If a child is in the Behaviour Room for a full day, mentoring will be provided to support your child to change their behaviours. Children displaying poor behaviour are unable to make progress and prevent others from doing so. We expect to work together with children and their families to help them improve their attitude to learning and make the progress they need to succeed in life.

I am delighted to inform you that Mr Karl Mackey will be joining our team as Principal. I will be staying with the school as Executive Principal. Mr Mackey is looking forward to meeting your children and will be writing to you before the end of the school year to explain his expectations on uniform and behaviour from September.

Yours sincerely

Mrs Cookson

Mrs A Cookson
Executive Principal