

Dear Parent/Carer

2017-18 has been a busy and exciting year where we have seen many improvements at The Albion. These improvements have been recognised by Ofsted, the Department for Education and the Local Authority. In September 2018 we welcome students back to the academy and we will continue to improve standards and expect the best from your child.

Our primary concern is the safety, happiness and success of your child. The establishment of a strong culture of discipline based on mutual respect is key to the success of the Academy and we will have a relentless focus on developing an environment of high expectations for all. This means there will be some changes in September and I ask now for your support to ensure we get the very best out of every child at The Albion Academy. A strong partnership with parents will be fundamental to our future success and I look forward to developing a strong working relationship with you.

Behaviour Policy

A new behaviour code will be launched in September to all students. Parents can find details of this in the new student planner and on our website in September.

Student Planner

The student planner is an integral part of the behaviour system and a key tool for home-school communication. It is essential that students have a planner on them at all times as it contains their timetable and the names of their teachers. Students who do not have a planner will lose privileges within school and will be asked to buy a new planner at a cost of £3.50.

Mobile Phones

Mobile phones are not permitted for use on site and you should not attempt to contact your child by mobile phone during the school day. Mobile phones must be switched off when students enter the building. If there is an emergency, please contact school reception and we will ensure that the appropriate staff are informed.

If mobile phones or headphones are seen during the school day they will be confiscated and parents informed with regard to the collection of the phone. If a phone is used to take photographs within school and these photographs are placed on a social networking site, further disciplinary action will be taken.

Outdoor Clothing

No items of outdoor clothing should be worn anywhere inside the school building, including the dining room. If they are, the same sanctions for mobile phones will apply.

Uniform

The wearing of full Albion Academy uniform is expected as an important part of the Academy ethos which promotes positive attitudes, high standards and a sense of personal pride.

All students are expected to wear their blazers as they come into school in the morning and throughout the day. Our uniform includes;

- A black Albion school jumper
- White shirt with long or short sleeves
- Academy tie
- Plain black school trousers (jeans/chinos/ Lycra trousers are not allowed)
- Albion pleated branded skirt
- Plain black/white tights or socks
- Professional black shoes (Trainers or trainer type shoes are not allowed)
- Plain outdoor coat or jacket

All students are expected to have a suitable school bag that is big enough to carry an A4 folder.

If you are unsure about which shoes we will allow, please contact the school for advice before you purchase.

We trust you understand our insistence in having the highest of standards and expectations of uniform for all our students.

Attendance

At The Albion Academy we expect all students to have 100% attendance. We expect all students to attend every day and arrive on time and be punctual to all lessons. From September, children arriving after 8.35am will be marked late and placed in a late detention on the same day.

If you chose to take your child out of school on holiday during school time you are likely to be fined by the Local Authority. This is £60 per parent per child and may rise to £120 per parent per child if you fail to pay within 21 days.

We wish you all a restful and enjoyable summer holiday and look forward to welcoming your child back at the following times in September.

Wednesday 5th September

Year 7 pupils- 8.30am

Thursday 6th September

All pupils- 8.30am

Yours sincerely



Karl Mackey
Principal