

## Year 10 returning to school guide - June 2020



Welcome back, we have missed you.

You are returning to school after a long time at home, before you start back it is useful to know that some things will be different to when you were last in.

The biggest change will be how quiet the school is. This is because there are only a small number of pupils attending school each day (up to 30 other pupils).

You will also notice that there are less staff members in school, when you come in to school you will only see four teaching staff.

We have missed you and we are looking forward to welcoming you back into school. The next few weeks will be important and will help to prepare you for Year 11.

## Your school day

- On the week beginning the 15<sup>th</sup> June you will attend school for a 1:1 welcome and mentor session to discuss how we can help and support you. The date and time of your session is in the letter.
- On the week beginning the 22<sup>nd</sup> June you will attend school on one day. School will begin at 9:30am and finish at 1:00pm.
- You do not need to wear your uniform. Wear comfortable clothes suitable for the weather. Please see the checklist on the back page of appropriate clothing.
- You will be given a Chromebook to help you with your work at home (you will only receive your Chromebook once a signed ICT agreement by your parents is returned to school). Please also bring this to school with you as we will complete some work on this.
- When you arrive, you will use the gate at visitor reception and walk along the side of the building towards student entrance. To keep you safe you will see the 2 metre markings where you will wait in line until a member of staff welcomes you into school.



- When you arrive at student services you will be welcomed by staff and enter the building one at a time.
- Your temperature will be checked, you will be asked to wash and sanitize your hands before being escorted to your first lesson.
- You will collect a 'Welcome Back' pack that will include water and refreshments for the day. You cannot bring in your own food.



**You will use the following areas:**

**Classrooms:**

Your group will be allocated to one of the following classrooms for part of your day. It could be in G9, G12, G13, G14 or G15.

Your mentoring sessions will take place in either F14, F16 or F18

- Before entering the classroom, you will wait outside, 2 metres apart, on the taped mark.
- You will be invited into class by your teacher one at a time.
- When you enter the classroom you will sanitize your hands and use an anti-bacterial wipe to wipe down your work area.
- You will be given a seat; this will be the same seat you use throughout the day.
- Your desks/chairs are all positioned 2 metres apart.
- When you leave your desk you must wipe down your work area.



**Break-time:**

During the day there will be a short break in your class group. This will take place on the quad. To keep each other safe, each class will have their break at a different time.

Members of staff will be on duty to supervise; you must ensure that you keep 2 metres apart. There will be tables marked for you to sit 2 metres apart and chat to your friends.



### **Toilets:**

These are available on the ground floor. You will be asked to wash your hands thoroughly after using the toilets and sanitize on entry to your class. The toilets will be cleaned regularly.



### **A typical day**

After the first mentor sessions on the week beginning 22<sup>nd</sup> June a typical day in school will look like this:

Week beginning 22 <sup>nd</sup> June	
09:30 - 10:00	Entry into school
10:00 - 11:45	Session 1
11.45 - 12.00	Break
12.00 - 1.00	Session 2
1.00	Grab bag and exit school



## **Staying Safe**

### **School Rules**

- You must arrive and depart school in a safe and orderly manner. You cannot meet and gather on school premises and are advised to avoid gatherings outside school.
- You must adhere to social distancing rules and follow any staff instructions when arriving and departing the site. Deliberate or persistent failure to adhere to these rules or instructions will result in sanctions and potential refusal of entry to the school.
- Movement of students and staff within the school is minimised as far as possible to reduce any risk of infection.
- No immature or unsafe behaviour towards another student or member of staff will be tolerated. Any deliberate attempt to transmit the virus by coughing towards another student or member of staff will be treated with great seriousness. This is to ensure the Health and Safety of all students and staff.
- Deliberate, malicious or repeated behaviours will not be tolerated and may result in significant sanctions. This is to ensure the health & safety of all students and staff. Students will be issued with one warning before their place is withdrawn.

### **Hygiene**

- You must wash your hands with running water and soap and dry them thoroughly and use hand sanitisers on arrival and departure from the school.
- You are required to wash and dry your hands and use hand sanitisers more often than usual during their time in school, to reduce the spread of infection. This includes when entering and leaving your class.
- When you leave your desk, you must wipe down your work area.

### **Dress Code**

- You are not required to wear your usual school uniform. You should wear 'smart casual' clothing that can be washed regularly at a high temperature. This may include a jumper, t-shirt or polo shirt, blouse, appropriate length dress or skirt, jeans, trousers, trainers or comfortable shoes. All footwear must be appropriate to minimise any potential slips, trips or falls.

'Smart casual' does not include:

- - ripped denim jeans;
- - hoodies;
- - t-shirts or tops with inappropriate slogans;
- - inappropriately short skirts or dresses;
- - shorts;
- - flip flops or sandals without a strap around the ankle;
- - strapless or strappy tops or vests.