



23rd July 2024

Dear Parents, Carers and Students,

Thank you so much for your support over the year. This Summer we hope to be delivering even better Year 11 outcomes than we achieved last year and our school culture is now calm and focussed. We cannot do this without your help so appreciate this greatly. This is quite a long communication, but each part is important as it lists how we will be ending this year, how we will be starting the next year and some important information you need to be aware of.

End of Term Arrangements & New Term Arrangements

Our school year ends on Wednesday 24th July at 12:30pm. We will release students from school at this time but will ensure that all students leave with a hot grab and go meal as they leave.

The 2024-25 year starts again as follows:

- Wednesday 4th September:
 - Year 7 start school at 8:25am and finish school at 3:00pm
 - Year 11 pupils attend school with a parent at their appointment times for their Year 11 kickstart meet
 - Year 8, 9 and 10 pupils do not attend school this day

- Thursday 5th September:
 - All pupils start school at 8:25am and finish school at 3:00pm

Attendance, Uniform & Behaviour Standards 2024-25

We expect that all students attend school on time every single school day. Our attendance goal is 100% for all students with 97% attendance as a minimum expectation over the year. This means only 5 days absent from school over the entirety of 2023-24.

First Impressions – Uniform

The wearing of full Academy uniform is expected and is an important part of The Albion Academy value of respect which promotes positive attitudes, high standards and a sense of personal pride. We ask for parental support and would like to take this opportunity to communicate our uniform standards clearly. They are as follows:

- School blazers are compulsory whilst inside the school building. Jumpers are optional.
- White buttoned long/short sleeved shirt with a formal academy tie.

Principal Mr M Rogers

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- Smart black trousers (leggings or flared trousers are not acceptable) or black pleated skirt that falls below the knee
- Socks must be plain back with no bows or frills (ankle or knee length are acceptable)
- All footwear must be entirely black, polishable and have no coloured logos or soles and not be of ankle height. Boots, heeled footwear or trainers of any sort are not considered acceptable footwear.



All students will be expected to carry a backpack to ensure that they have all their equipment and PE kit. We will not allow handbags/man bags as acceptable school bags. As a rule of thumb, the backpack must be large enough to fit an outdoor coat.



Students are expected to be ready to learn and arrive to lessons with the following equipment: a pen, pencil and ruler. This can be purchased for £1 at the academy shop during break time.

Hair, make-up and jewellery:

- Natural hair colour
- Neat in appearance
- Navy or black hair bobbles/clips
- Make-up should not be worn
- A wristwatch – no smartwatches

The following are banned and are not acceptable uniform:

- Hoodies or non-academy jumpers
- Patterned tights
- Extreme hairstyles
- Shaven or partially shaven eyebrows
- Visible make-up, including false eyelashes, nail varnish or acrylic nails
- Facial piercing or body piercing (for example nose, lip, tongue or belly button)
- Ear piercings
- Any jewellery

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Students whose religion requires them to wear a head scarf or cap are permitted to do so and we ask this is plain black in colour. Outdoor coats may be worn outside the building but must be removed when directed during line-ups and placed in bags or carried over the arm.

First Impressions – Academic Journal

Students are expected to always carry an Academic Journal with them. This will be provided upon their return to school to support their independent study, travel around the school and understanding of their daily timetables. Students without their Academic Journal will immediately be issued with a next day 30-minute detention.

Students who are not wearing full academy uniform will be required to 'Stop and Fix'. Where uniform standards require a correction, this will be logged as a 'First Impression' on Class Charts, and students will be issued with a next day 30-minute after school detention.

We understand that the cost of uniform is expensive. If there is a genuine reason why students are not wearing their full academy uniform, the academy will support students without consequence. This will be on a case-by-case basis at the discretion of the Principal or Vice Principal. If you require support with uniform, please do contact us via the 'Talk with The Albion Academy' form on the school's website.

Refusal to comply with the Academy's uniform policy, or where the academy is unable to resolve uniform corrections despite best endeavours, will result in students being placed in the Reflection Room for five periods, including a same-day detention of up to 45-minutes, or until the uniform issue is resolved with your support.

We are committed to supporting you in keeping uniform costs down, so please find below a list of local and national uniform suppliers, both in person and online who offer excellent value for money.

Shoes

<https://www.shoezone.com/>
<https://www.wynsors.com/>
<https://amazon.com>

Socks, Shirts, Trousers, Skirts, Tights

<https://www.matalan.co.uk/>
<https://www.tesco.com>
<https://www.asda.com>
<https://www.sainsburys.co.uk>

Branded Albion Academy Uniform & Kit

<https://malschoolwearsalford.com/>
<https://www.salford.gov.uk/schools-and-learning/free-school-uniform-exchange/>
<https://www.whittakersschoolwear.co.uk/store/swinton/>

Bags

<https://www.sportsdirect.com>
<https://www.amazon.com>

If you wish to discuss support for uniform purchases ready for September 2024, please contact the school to discuss and we will be happy to help. I would like to take this opportunity in advance to thank you for your support for our uniform expectations.

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Behaviour & Rewards

The Albion Academy has a very clear Behaviour & Rewards Policy which is focussed on the core value of respect and underpins the learning culture of our Academy. The vast majority of our behaviour interactions with students at The Albion Academy are positive recognitions. For further details on our rewards and our consequences, please find our Policy here: [The Albion Academy Policies and Procedures](#)

Parental Contact with The Albion Academy: A New, Quicker Way

As a school community who celebrate inclusivity, we are always looking for better ways to connect with all members of our community. We are aware that when calling into school, it can sometimes be difficult to get through to the correct person, right away via telephone.

Therefore, we are changing the way we would like you to contact us to speed things up for you.

From the 15th July 2024 we introduced a new online contact form called 'Talk with The Albion Academy'. It is available here: [Talk with The Albion Academy](#)

Using the form, you will be able to contact relevant staff in the academy that can help with your query. Our pledge to you is that any enquiry made using the online form will get a response within 2 working days. In case of emergencies such as urgent family safeguarding and same day absences, you will still be able to phone in to the Albion Academy. However, all other enquiries will be redirected to the online form.

We look forward to continuing working with you, to support your children's progress and learning. If you have any questions, feel free to get in touch using the new online contact form, and someone will get back to you.

Free School Meal Information

With a daily meal deal costing approximately £2.50, the weekly cost to parents of a school meal per child is £12.50. Over the course of the school year this almost £500 per child. With this in mind please look over the Free School Meal information attached to see if you qualify for Free School Meals. If you feel you may qualify for Free School Meals, please scan the QR code and apply. If you would like help applying, please contact your Head of Year or if you have an active Social Worker our Designated Safeguarding Lead.

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Free School Meals are more than just a meal. For every child with free school meal entitlement the Academy will receive more funding to invest in more staffing, enrichment opportunities and learning support for children. You will also receive access to school holiday food vouchers and access to funded holiday club places for your children during school holidays.

Key contacts to support you:

- Head of Year 7 - Ms. Reilly
- Head of Year 8 - Mr. Denholm
- Head of Year 9 - Ms. Duale
- Head of Year 10 - Ms. McMillan
- Head of Year 11 - Ms. Dalton
- Designated Safeguarding Lead - Ms. Clarke

We wish you a lovely summer holiday and look forward to seeing you again in September.

Mathew Rogers
Principal

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